

## **By-Laws of the Leech Lake Cannabis Regulatory Commission**

### **Article I: Authority and Purpose**

1.1 **Authority:** The Leech Lake Cannabis Regulatory Commission (“Commission”) is authorized by the Leech Lake Band of Ojibwe (“Band”) Reservation Tribal Council (“Tribal Council”) through the Leech Lake Band of Ojibwe Cannabis Regulatory Act (“Act”).

1.2 **Purpose:** The purpose of the Commission is licensing and regulation of Cannabis Businesses under the jurisdiction of the Band.

### **Article II: Membership**

2.1 **Composition:** The Commission shall consist of three (3) members appointed by the Tribal Council as provided in the Act.

2.2 **Term:** Each member shall serve a term of 3 years following the initial appointments according to the Act.

2.3 **Quorum:** A quorum for conducting business shall consist of at least two (2) members.

2.4 **Officers:** The officers of the Commission shall include a Chairperson, Vice-Chairperson, and Secretary.

2.5 **Election:** Officers shall be elected annually at the January meeting.

### **Article III: Meetings**

3.1 **Regular Meetings:** The commission shall hold regular meetings monthly on the third Wednesday of each month at The Leech Lake Band of Ojibwe Tribal Government Center (“Tribal Office”) and shall be broadcast by teleconference and made available to the public.

3.2 **Special Meetings:** Special meetings may be called by the Chairperson or by any two (2) members and may be conducted by means of video or teleconference.

3.3 **Notice:** Notice of meetings shall be provided to all members at least 48 hours in advance.

#### **Article IV: Decision-Making**

4.1 **Voting:** Decisions of the Commission shall be made by a majority vote of the members present.

4.2 **Tie Votes:** In the event of a tie vote, the Chairperson shall have the casting vote.

#### **Article V: Duties of Officers**

5.1 **Chairperson:** The Chairperson shall preside over meetings, represent the Commission, and perform other duties as necessary.

5.2 **Vice-Chairperson:** The Vice-Chairperson shall assume the duties of the Chairperson in their absence and perform other duties as assigned.

5.3 **Secretary:** The Secretary shall keep minutes of meetings, maintain records, and handle correspondence.

#### **Article VI: Amendments**

6.1 **Amendments:** These by-laws may be amended by a two-thirds (2/3) vote of the members, provided notice of the proposed amendment is given at least in advance of the meeting prior.

#### **Article VII: Commission Rules**

7.1 **Title:** The rules promulgated by the Commission to regulate the licensure and operation of Cannabis Businesses under the jurisdiction of the Tribal Council shall be titled the "Leech Lake Cannabis Regulatory Commission Rules" ("Commission Rules") and shall contain all of and the only rules for the licensure and regulation of Cannabis Businesses under the jurisdiction of the Band.

7.2 **Applicability:** The Commission Rules shall apply to all Cannabis Businesses within the jurisdiction of the Band.

**7.3 Purpose:** The Purpose of the Commission Rules shall be to provide rules for the licensing and regulation of Cannabis Businesses under the jurisdiction of the Leech Lake Band of Ojibwe. The Commission Rules may create administrative staff positions to carry out the administrative, regulatory, and enforcement functions necessary to effectively regulate Cannabis Businesses under the Jurisdiction of the Band.

**7.4 Rulemaking:** All rules of the Commission, including these By-Laws, shall be final when approved by a majority of the Commission after being read into the Commission Minutes at two consecutive meetings and published by posting at the Tribal Office and each of the Community Centers on the Band's Reservation. The public shall have the opportunity for written comment during the period between these meetings and opportunities for verbal comment during these meetings. It is not necessary for the Commission to respond to comments received during this period; however, the Commission may take any comments into consideration when approving final rules.

**7.5 Rule Amendment:** Commission Rules shall be amended, including rescinded, by the same process for making Commission Rules.